

**MANHATTAN SCHOOL DISTRICT 114**  
**September 13, 2017**

The Committee of the Whole meeting was held at Wilson Creek School on September 13, 2017 at 6:00 p.m.

ROLL CALL

President: Scott Mancke called the meeting to order at 6:00 P.M.

1. Present: Scott Mancke Dan DeCaprio, Liz Boyles, Sue Prynne, and Terry Doyle
2. Absent: None, Member Dawn Murphy arrived at 6:08pm, Member Joe Mitchell arrived at 6:13pm
3. Others present: Russell Ragon, Kim Maher, Dr. Ron Pacheco, Renee Karalus, Pete Slattery

BUILDING AND DEVELOPMENT COMMITTEE REPORT

Pete Slattery gave an update on the work that had been completed during the month. Pete Slattery also reported that he had worked with GCA to do an extra cleaning and a disinfecting of all three buildings after a flu outbreak at the Junior High. Superintendent Ragon added that he had also contacted LW210 about cleaning and disinfecting the buses as well. Member Dan DeCaprio asked about scheduling the next Building & Grounds Committee meeting.

POLICY AND CURRICULUM COMMITTEE REPORT

Member Liz Boyles reported the committee met to review newly proposed IASB policy updates and conducted the First Reading of the Policies.

**2:20-E, 2:210, 2:220-E3, 2:260, 4:60-E, 4:70, 4-170-AP1, E1, 4-170-AP1, E2, 4-170-AP4, 6:80, 6:120-AP1, E1, 6:80, 6:120-AP3, 6:80, 6:120-AP3, E1, 6:180, 6:210, 6:290, 6:310-E, 6:330, 7:80, 7:140-AP, 7:160, 7:275, 7:340-AP1, E2, 7:340-AP1, E5, 7:340-AP2, 7:340-AP2, E1, 8:20-E, 8:70**

Superintendent Ragon added that the committee had also been reviewing a written administrative procedure on current hiring practices as well as a new board member handbook. Once both items had been fully reviewed, the committee would have a recommendation for the Board.

FINANCE AND OPERATION COMMITTEE REPORT

Member Dawn Murphy and Superintendent gave updates on the Proposed FY18 Budget.

The FY18 Budget has been on review since the July board meeting. There are a couple changes made to the proposed budget.

- An increase in transportation expense due to the addition of extra routes that became necessary due to increased enrollment. \$25,000
- Increase aide salary for 1:1 aide for a new student to the district. \$20,000
- Changed admin salary (function 2320) to only have Superintendent salary in this account and not include the Bookkeeper salary. This was done per the auditor's request.
- Break out the revenues of services for other districts with Intergovernmental agreements using accounts 1940 and 1950 refund of prior year expenditures. This was done per the auditor's request.

SAFETY COMMITTEE REPORT

Member Mitchell helped to arrange an Internet Safety presentation that will take place on October 18th from 7:30pm - 8:30pm at Wilson Creek. Parents of all age groups are invited to attend. Other items discussed at the committee meeting included; procedures for buzzing visitors into the buildings and making sure every precaution is being taken, completing a new security assessment and updating any policies or procedures that are necessary, discussion of A.L.I.C.E. training and deciding it is something that still needs further investigation and discussion, discussed documentation of incidents at school and reinforcing the need to maintain documentation of all incidents in the event it becomes necessary to review records to determine if a situation has risen to the level of bullying., and discussed adding a representative from the Manhattan Police, Manhattan Fire, a Teacher/Principal from each building to meet with the Safety Committee twice per year for communication purposes.

CLOSED SESSION:

**L. Boyles** made a motion to move into Closed Session at 6:13p.m. for the purpose of discussing the Employment, Compensation, Evaluation and/or Dismissal of Personnel with a second made by **S. Prynne**. All voted yea: Scott Mancke Dan DeCaprio, Dawn Murphy, Liz Boyles, Sue Prynne, Joe Mitchell, and Terry Doyle

A motion was made by **D. Murphy** to reconvene from Closed Session at 7:05 P.M., with a second by **S. Prynne**. All voted yea: Scott Mancke Dan DeCaprio, Dawn Murphy, Liz Boyles, Sue Prynne, Joe Mitchell, and Terry Doyle

ADJOURNMENT:

**D. Murphy** made a motion to adjourn at 7:04 P.M. with a second by **T. Doyle**. All voted yea: Scott Mancke Dan DeCaprio, Dawn Murphy, Liz Boyles, Sue Prynne, Joe Mitchell, and Terry Doyle