

**MANHATTAN SCHOOL DISTRICT 114**  
**June 14, 2017**

REGULAR MEETING:

The Board of Education of Manhattan School District 114, in the County of Will and the State of Illinois, met at Wilson Creek Elementary School on June 14, 2017 for a regular meeting.

ROLL CALL:

President, Scott Mancke, called the meeting to order at 7:09 p.m.

1. Present: Scott Mancke, Dan DeCaprio, Dawn Murphy, Liz Boyles, Joe Mitchell
2. Absent: Sue Prynne, Terry Doyle
3. Others present: Russell Ragon, Kim Maher, Dr. Ron Pacheco, Renee Karalus, Pete Slattery, Susan Kubik, David Kubik, Lucinda Neighbors

CONSENT AGENDA

1. Approval of Minutes
2. Approval of Treasurer's Report
3. Acknowledgement of Lincoln-Way Special Education and Administrator's Minutes
4. Approval of May Disbursements
5. Approval of June Payroll

APPROVAL OF CONSENT AGENDA:

**D. DeCaprio made a motion to approve the Consent Agenda as presented, with a second by J. Mitchell. Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

**JUNE DISBURSEMENTS**

EDUCATION FUND	\$ 688,970.34
BUILDING FUND	\$ 70,383.92
BOND & INTEREST FUND	\$ .00
TRANSPORTATION FUND	\$ 62,693.99
IMRF FUND	\$ 21,129.31
WORKING CASH FUND	\$ .00
TORT IMMUNITY FUND	\$ 446.25
IFE SAFETY FUND	\$ .00

TOTAL	\$ 162,059.89
-------	---------------

### GOOD NEWS

Renee Karalus:

- We successfully completed 26 early childhood evaluations this year, which resulted in 6 students receiving walk- in speech services, 7 students joining our Early Childhood classroom, and 3 students entering programs at Pioneer Grove. We reviewed our evaluation processes and will make a few tweaks, but overall felt it was a very successful first year of conducting our own Early Childhood Evaluations. It is great getting to meet these young students and their parents, and beginning our relationships on such a positive manner.

Kim Maher:

- May's Good News included most of our end of year activities. Thanks to our PTO, teachers, and families for such wonderful experiences and memories for our Wilson Creek students. (Becoming One)
- On May 5th, 2nd Graders Meghan Dahl and Brian Rys were recognized, along with students from Anna McDonald and MJHS, at the IPA Recognition Breakfast for outstanding achievement during their time at Wilson Creek. (Becoming One)
- Thanks to the 843 Vision Department and Mokena Lion's Club, Noah Koch and Morgan Hurley attended a Horseback Riding Field Trip for students with visual impairments at Victory Reins Therapeutic Riding Center. The trip is designed to help students with visual impairments with social skills, meet other children with visual impairments (since it is a low incidence disability), develop recreation skills, increase concept development, and have fun!
- Mary Mangun of the Manhattan-Elwood Public Library met with each grade level to explain and promote the Summer Reading Program. (Literacy for ALL)
- Our Wilson Creek students and their families have joined LW 210 bus driver, Mrs. Landaverde, in her efforts to support a school in Guatemala. After sharing photos and information about the school, families and teachers have had the opportunity to donate school supplies, resources, and clothing to them. Our students were happy to help and Mrs. Landaverde will travel there this winter to bring them the supplies.
- Wilson Creek families and staff will be using photos to document a Summer Learning Challenge by tagging #wilsoncreeklearns on a photo each week that demonstrates a suggested activity for the week. Photos will be included on the Manhattan Facebook page! (Becoming One, Literacy for ALL)

Ryan McWilliams:

- Congrats to Aidan O'Neill & Cailey Evans for representing Anna McDonald School & MSD 114 at the IPA Student Recognition Breakfast on May 5<sup>th</sup>. (Becoming One)
- Student of the month luncheon was held on May 25<sup>th</sup> for Good Sportsmanship. (Becoming One)
- Math Committee continued its work on revamping the math block. The committee met with grade level teams on June 1<sup>st</sup>. (Professional Development for ALL)

- The DLT met May 19, 2017. Focus was on creating a district philosophy statement for grading and homework policy; specific building statements related to the philosophy; finalizing game plan for learning standards roll out in August. (All 4 Goals)
- Two new evaluation rubrics were added for Instructional Specialists and our Media/Tech Integration staff. (Becoming One)

Ron Pacheco:

- Commencement: 163 8<sup>th</sup> graders graduated from Manhattan 114 on June 1 at 7:00. The audience enjoyed yet another wonderful ceremony and the entire Board of Education attended the event.
- Data Days: Year-end data and meetings occurred in May and were facilitated by Instructional Specialist, Paula Paymaster. All yearly plans linked with standards have been revised this year and we look toward uploading them on the district web as we move into next year. Please see attached data.
- Track and Field: 2017 Track and Field State Medalists – 8th Grade Girls Discus - Sarah Husa - 107'5" (2nd Place); 7th Grade Boys 4x2 Relay: Jaden Fehrenbacher, Adam Pearse, Josh Gray, Patrick Kennedy, Joey Martin - 1:44.96 (5th Place); 7th Grade Boys 4x4 Relay: Jaden Fehrenbacher, Adam Pearse, Patrick Kennedy, Joey Martin, Clay Noland - 3:59.57 (4th Place)
- Music News: End of the year concerts and awards went well. Honor choir performed the National Anthem for the Joliet Slammers on May 31.
- WordMasters Challenge: 6th grade placed 4th in the nation for the Wordmaster Analogies competition. 2 students were also recognized with national distinction for their performance.

## SUPERINTENDENT’S REPORT

### Second Reading of proposed IASB policies

**2:100, 3:70, 4:15, 4:15-AP, 4:60-AP4, 4:60-AP4, E1, 4:130-E, 4:180, 4:180-AP1, 4:180-AP2, 5:50, 5:80, 5:110, 5:120, 5:130-AP, 5:140, 5:210, 5:220-E, 5:230, 5:270-E, 5:285, 5:285-AP, 5:300, 5:320, 6:70, 6:60-AP, 6:185, 7:100, 7:190-E2**

**L. Boyles made a motion to approve IASB policy updates as presented and recommended by the Policy Committee. A second motion was made by J. Mitchell.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

### Prevailing Wage Resolution

**L. Boyles made a motion to approve that “Manhattan School District 114 shall conform to the general prevailing rate of wages for all construction work done in conjunction with public works exclusive of maintenance construction work.” A second motion was made by**

**D. Murphy.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

Permanent Transfer of Working Cash

**J. Mitchell made a motion to approve the permanent transfer of Working Cash Interest to the Education Fund in the amount of \$3,328.55. A second to the motion was made by L. Boyles.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

FY17 Budget

**D. Murhpy made a motion to to give authority to Superintendent to make interfund transfers or budget revisions as necessary to close out FY17 budget. A second to the motion was made by L. Boyles; All voted aye: S. Mancke, D. DeCaprio, D. Murphy, L. Boyles, J. Mitchell. Motion Carried.**

Treasurer’s Bond

**L. Boyles made a motion to approve the Treasurer’s Bond in the amount of \$3,098.00. A second to the motion was made by D. Murphy.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

Debt Service Monies

**J. Mitchell made a motion to transfer debt service monies from the Education Fund to the Bond & Interest Fund in the amount of \$1,120,264. A second to the motion was made by D. Murphy.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

Safety Hazard Recertification

**J. Mitchell made a motion to Act upon Hazardous Conditions: “In that the previous Hazardous Conditions Request which was approved by the State of Illinois has not changed. It is resolved that the Manhattan SD #114 will continue the policy of providing transportation to students who qualify, for the 2017-18 school year.” A second to the**

**motion was made by D. Murphy. All voted aye: S. Mancke, D. DeCaprio, D. Murphy, L. Boyles, J. Mitchell. Motion Carried.**

Appointments

**L. Boyles made a motion to approve the following list of appointments for the 2017-18 school year. A second to the motion was made by D. DeCaprio.**

**School Attorney – Hauser, Izzo  
Depository – First Bank of Manhattan, Old Plank Trail Community Bank  
Treasurer – Dr. Pacheco  
Treasurer of Activity Accounts – Keeley Senn**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

FY18 Budget Preparation

**D. DeCaprio made a motion to authorize Superintendent Ragon to prepare the FY18 Budget to be presented and made public for the July 12, 2017 regular meeting. A second to the motion was made by J. Mitchell. All voted aye: S. Mancke, D. DeCaprio, D. Murphy, L. Boyles, J. Mitchell. Motion Carried.**

Plumbing Bid Award

**D. DeCaprio made a motion to award the bid for plumbing work at Anna McDonald to JB Contracting Corporation in the amount of \$24,426.00. A second to the motion was made by L. Boyles.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

Food Service Contract Approval

**L. Boyles made a motion to approve the contract renewal for food service with PREFERRED MEALS at a rate increase of 2.6%. A second to the motion was made by D. Murphy.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

Photographer

**D. Murphy made a motion to approve a three-year contract renewal with VanGogh Photography to serve as the Manhattan SD 114 school photographer. A second to the motion was made by L. Boyles.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

ROE Annual Health Life Safety Report

**D. Murphy made a motion to accept the ROE Annual HLS Report as presented. A second to the motion was made by D. DeCaprio. All voted aye: S. Mancke, D. DeCaprio, D. Murphy, L. Boyles, J. Mitchell. Motion Carried.**

Substitute Teacher and Paraprofessional Sub Rates

**L. Boyles made a motion to to set Substitute Teacher pay rate at \$100/day and Substitute Paraprofessional pay rate at \$75/day beginning with the 2017-18 school year. A second to the motion was made by D. Murphy.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

Other

- **Thank you to Dr. Pacheco and the staff at the Junior High for all the planning and preparations that went into the 8<sup>th</sup> grade Graduation. It was a wonderful evening for all of our graduates.**
- **Superintendent Ragon wants to remind our parents that the Online Registration is open and available. If there are any questions or concerns, then please contact Michele Zmigrodski at Wilson Creek Elementary.**
- **MSD114 ended the year with a student enrollment of 1436. That is an increase of 15 students from the start of the year, which was 1421.**
- **Current Kindergarten registration numbers are at 156**
- **Lead testing for water at Anna McDonald and Manhattan junior High was conducted. The testing has been completed and we have received preliminary reporting back from the lab that both buildings are in compliance.**
- **Samantha Ramsey & Michele Hallihan met on May 25<sup>th</sup> to finalize an action plan regarding transforming the library space at each of our buildings, to discuss and plan for book fairs, and to begin planning Google professional development.**
- **Michele Hallihan and Joyce Watson submitted a request to have the Board give consideration to letting them establish a Scholastic Bowl team in the upcoming year. After some discussion, Superintendent Ragon was directed to pursue starting up a Scholastic Bowl Team for the 2017-18 school year if possible.**
- **Superintendent Ragon thanked the Athletic Boosters and the Blue Crew for their support of Manhattan 114 athletic programs and for their contributions they made to the various programs this year, totaling almost \$3,000.**
- **Superintendent Ragon commented that it is always nice to receive so many positive emails from parents, telling me what a wonderful year it has been for their child or children in the Manhattan school district. I along with each of you, continue to say what an amazing staff we have at MSD114. He stated that, “While we are not perfect and will**

**continue to make mistakes, I am very proud of our teachers, support personnel, and my fellow administrators. They all work very hard to make Manhattan Schools one of the very best places to educate your child. Not only is it one of the best, I appreciate the commitment of everyone, our Board included, to constantly work hard at making it even better. I just want to once again, publicly thank everyone connected with MSD114 for all they did to make this another successful year. I am looking forward to August 21<sup>st</sup> when the staff returns, and August 23<sup>rd</sup> when all our students return.”**

#### BOARD REPORTS

1. Lincoln-Way Special Education District #843 Governing Board Report: Reorganized the LWASE843 Board, Discussion of Busing and Transportation and Payments.
2. Foundation for Education Excellence Report: The School Calendar made a profit of \$8,200 and the Foundation is excited to donate the monies to the schools in support of the programs.
3. Illinois Association of School Boards Reports: Attended the Three Rivers Meeting. Seated a new board and director. The IASB is conducting a search for a new director as Roger Eddy is retiring.

#### BOARD COMMITTEE REPORTS

1. Building and Development/Growth Committee Report: Nothing new to report in addition to the Committee of the Whole Report.
2. Policy and Curriculum Committee: Nothing new to report in addition to the Committee of the Whole Report.
3. Finance and Operations Committee Report: Nothing new to report in addition to the Committee of the Whole Report.

#### Motions Coming Out of Closed Session

**D. Murphy made a motion to accept letter of resignation from Allison Jensen, effective immediately. A second to the motion was made by J. Mitchell; the motion carried. All voted aye: S. Mancke, D. DeCaprio, D. Murphy, L. Boyles, J. Mitchell. Motion Carried.**

**J. Mitchell made a motion to employ Monika Drozd as Jr. High ELA Teacher for the 2017-18 school year. A second to the motion was made by D. DeCaprio.  
Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

**D. Murphy made a motion to employ Kimberly Bellinger as Elementary and JH Art Teacher for the 2017-18 school year. A second to the motion was made by J. Mitchell.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

**L. Boyles made a motion to approve Principals and Special Education Director contracts for the 2017-18 school year, as discussed in Closed Session. A second to the motion was made by D. DeCaprio.**

**Roll Call Vote: 5 ayes, 0 nays – Mancke, DeCaprio, Murphy, Boyles, Mitchell. Motion carried.**

OLD BUSINESS

There is no old business

NEW BUSINESS

1. Correspondence: Manhattan Parents Bret and Nicole Rago donated \$1,000 to the Early Childhood program. Thank you!
2. Other: No other new business

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT:

**L. Boyles made a motion to adjourn at 9:30 p.m., with a second by J. Mitchell. All voted aye: S. Mancke, D. DeCaprio, D. Murphy, L. Boyles, J. Mitchell. Motion Carried. The next meeting is Wednesday, July 12, 2017, 7:00 p.m. at Wilson Creek Elementary School. Committee of the Whole will meet at 6:00pm.**

---

**Scott Mancke, President  
Board of Education  
Manhattan School District 114**

**Susan Prynne, Secretary  
Board of Education  
Manhattan School District**