

**ANNA MCDONALD ELEMENTARY SCHOOL**  
**200 Second Street**  
**Manhattan, IL 60442**  
**(815) 478-3310**  
**Ryan McWilliams, Principal**  
**Debbie Jones, Secretary**

Dear Parent(s),

As you well know, everyday we teach much more than the academic subjects of reading, writing, mathematics, etc.. Among other things we teach and model are what we call the "2 R's" - **Respect** and **Responsibility**. In an effort to further promote these two important character traits, the staff at Anna McDonald Elementary School has developed a program entitled "S.T.A.R.". "S.T.A.R." stands for "Students That Act Respectfully/Responsibly".

This program is for students in grades 3 - 5. The main purpose of this program is to:

- 1) Recognize those students who are consistently respectful and responsible.
- 2) Call attention to the importance of the timely completion of school work.

This memo serves two purposes. First, to reinforce good character and the importance of meeting expectations and second, to notify our parents of our STAR point system.

**STAR Reward Point System**

**Quarterly Points per Student**

**3<sup>rd</sup> grade—10 points**

**4<sup>th</sup> grade---10 points**

**5<sup>th</sup> grade---10 points**

**Point Deduction**

**6 pts per day School Suspension of any kind**

**5 points Detention**

**4 points Bus Suspension**

**2 points Classroom Behavior**

**1 point Unprepared for Class / Each Missing Assignment**

**1 point Other and at discretion of staff and to be communicated to parent**

Special events will be held at the end of each trimester, and possibly at the mid way point, to recognize those students who demonstrate respectful and responsible behavior. Students not earning the "S.T.A.R." status will instead attend a classroom session where study skills, organizational skills and respectful/responsible behavioral skills will be further taught and emphasized.

We hope that as a result of this incentive we will further instill in the children the importance of these two character traits. But, as always, we need your help and support. Please discuss with your child the importance of being respectful and responsible. Help them to see that the choices they make are important. With continued nurturing from both the home and school, we can succeed in helping our children learn & grow.

Respectfully,  
Ryan McWilliams  
Principal